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STATEMENT OF CONFIDENTIALITY

Confidentiality is one of the most important parts of the professional code in human services. As a registered host parent of Mending Kids International, you play an important role in providing for the emotional well being of children entrusted to your care. As such, you will become aware of information that is not only personal in nature, but if revealed to inappropriate parties, may cause undue stress and hardship to your host child, their families and associates. For this reason, you are prohibited by law from disclosing information about clients to anyone except for the purpose of providing services. If you have any questions about what information can be discussed please check with your MKI caseworker, or the MKI Social Services Director.

As a host parent(s), I/we understand that unauthorized release of such personal information will be cause for revocation of my/our host parent status. I/we agree to abide by the following:

1. All charts, notes and other written material concerning the foster child will remain appropriately filed out-of-sight from non-authorized individuals.
2. Discussions regarding the foster child will be held in staff offices or other places that ensure privacy.
3. Privileged information about the foster child will not be discussed with family, friends, relatives, neighbors, interpreters, or current or former host children.
4. Privileged written or verbal information that is to be shared with other agencies or professionals requires written authorization from the Mending Kids International caseworker, MKI Social Services Director, or the MKI Executive Director.
5. Access to the host child file is limited to agency professionals and clerical staff. The MKI Executive Director or MKI Social Services Director must approve access to client files by anyone else.

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Host Mother Date Host Father Date